

District Safety Meeting  
September 17, 2009

**Present:**

Terry Fouche – Chair / Parent  
Dr. Gary Woods - SMUSD Superintendent  
John Penido - San Marino Fire Chief  
Steve Johnson – San Marino Police Lieutenant  
Lauren Leahy – Teacher / Carver Elementary School  
Mark van Riper – Parent / Huntington Middle School  
Ginger Peck – SMUSD Purchasing Manager / D.O. Liaison  
Ron Serven - City of San Marino Public Works  
Ian Corrie – SMUSD Director of Maintenance and Operations  
Mike Mooney – SMHS Assistant Principal  
Lulu Yuan - San Marino Chinese School  
Rex Mayreis - San Marino Public Library  
Billie Jean Knight – Valentine Principal

Terry Fouche called the meeting to order at 9:07 a.m. He apologized for the cancellation of the January meeting. He noted that the importance of these meetings is to keep channels open throughout the city. He also thanked Carolle Thompson of the Food Services department for the morning refreshments.

Gary Woods spoke in agreement of the importance of this group. He expressed a satisfaction that in the event of an emergency, he feels confident that this community is well prepared.

Ian Corrie shared that he had recently completed a group of FEMA classes. He felt that it was interesting to see how this all comes together.

Gary shared with the group that we recently had a situation in the community where a resident had barricaded himself in a home and was pleased with the way the situation was handled.

Steve Johnson gave a detailed account of how the events played out and how the various agencies came together to bring this event to a satisfactory conclusion. As PIO of the event, he felt that all teams involved worked very well together. He thanked the District for their participation and for assisting with the command post that was set up at San Marino High School.

An overall conversation ensued about the importance and benefits of training “just in case” an event occurs. Although San Marino is a safe community, there are issues that come up from time to time. And, San Marino is part of a co-op that utilizes their services in other communities. So, their training is

very important in assisting the other communities as well as keeping them safe as they do their job.

Terry asked each site to report on any news or issues:

Ian reported that he has scheduled a safety audit through our JPA for Spring Break Week.

Laureen Leahy stated that after the recent lock down, they had a staff debriefing. Many good questions arose. She also thanked the District for offering First Aid & CPR Training. She reported that Steve Morgan has been helping with the water & food updates in their Earthquake Bins.

Mark van Riper said that the Emergency Bins at Huntington Middle School have been updated. They are currently working on replenishing classroom backpacks. He shared that there had been a problem with backpacks being stolen in the cafeteria during the lunch hour but that this issue was being resolved.

Billie Jean Knight noted that Valentine's disaster plan had been updated. She noted that the National Emergency materials were utilized to help them write their plan. She asked for the group, and in particular, the Police and Fire Departments to review the plan and offer feedback.

Billie Jean also noted that they have been working with Steve Morgan to inventory all bags, and it was noted that duct tape should be included to seal the windows in the event of a chemical emergency.

Mike Mooney stated that Steve Morgan has been assisting with the Earthquake Bin inventory at San Marino High School. The bin lists will be compiled so that the staff will know what is in each bin. He also noted that they are changing out all of their water.

Chief Penido noted that in regards to emergencies, all issues are appreciated. The Department takes each one as a learning tool and takes full advantage of the opportunity. He noted that over half of their calls are for neighboring cities and that they learn from each one.

Steve Johnson commented on the importance of the systems that are in place in San Marino. (Blackboard, Constant Contact...) Although many of these systems are very expensive, they are worth their weight in gold.

Ron Serven shared that the Public Works employees are being CERT Trained. He also noted that talks and plans have arisen from the rains this past winter. He felt that these talks will prove beneficial in the future.

Ron shared that he felt it would be important to extend our meetings to the local churches, local private schools and other organizations within the city. Terry stated that Southwestern was present at our last meeting, and that St. Felicitas had been invited but had not yet attended. He noted that this group had originally been just for the San Marino Unified School District, however, it has evolved into an overall community group and that inviting the various organizations could be beneficial. He believes that this is one of the most successful, well represented groups in the entire city and is acting on behalf of the community as a whole.

Rex Mayreis stated that the Crowell Public Library has the beginning of their emergency plan but have not yet practiced.

Terry thanked all in attendance and noted the next meeting date will be May 13<sup>th</sup>. The meeting was brought to a close at 10:07 a.m.